

**Thursday, April 11, 2019**

**Minutes of the meeting of the Comox Strathcona Waste Management Board of Directors held on Thursday, April 11, 2019 at the Campbell River Maritime Heritage Centre, 621 Island Highway, Campbell River, BC commencing at 10:46 am.**

**MINUTES**

**Present:**

<b>Chair:</b>	B. Wells	City of Courtenay
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	J. Abram	Discovery Islands - Mainland Inlets (Area 'C')
	N. Anderson	Cortes (Area 'B')
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Moglove	City of Campbell River
	D. Frisch	City of Courtenay
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area 'A')
<b>Alt. Directors:</b>	B. Ives	Village of Sayward
	B. Price	Lazo North (Area B)
	M. Davis	Village of Tahsis
	C. Evans	City of Campbell River
	A. Bissinger	Town of Comox
	G. Sproule	Village of Cumberland
	N. Minions	Town of Comox
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services

**Absent:**

<b>Directors:</b>	E. Grieve	Puntledge/Black Creek (Area 'C')
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**ADJOURN AND RECONVENE:**

M. Babchuk/J. Colborne: THAT the meeting adjourn and reconvene immediately following the Comox Strathcona Regional Hospital District Board meeting.

208

Carried

The board adjourned at 10:47 am and reconvened at 11:30 am.

**IN-CAMERA MEETING:**

J. Colborne/D. Frisch: THAT the board adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.  
208 Carried

**ADOPTION OF MINUTES:**

B. Leigh/J. Colborne: THAT the minutes of the Comox Strathcona Waste Management Board meeting dated March 1, 2019 be adopted.  
208 Carried

B. Leigh/J. Colborne: THAT the minutes of the Comox Strathcona Waste Management Board meeting dated March 7, 2019 be adopted.  
208 Carried

**REPORTS:**

**REGIONAL ORGANICS COMPOSTING PROJECT – ANAEROBIC DIGESTION**

J. Colborne/M. Babchuk: THAT the report dated April 4, 2019 regarding an overview of anaerobic digestion as an organic management technology for the Comox Strathcona Waste Management (CSWM) regional organics project be received.  
209 Carried

D. Hillian/D. Frisch: THAT the Comox Strathcona Waste Management Board continue to support the use of an aerated compost technology for the Comox Strathcona Waste Management Regional Organics Composting project.  
209 Carried

**REGIONAL ORGANICS COMPOST PROJECT - APRIL 2019 UPDATE**

D. Arbour/J. Colborne: THAT the report dated April 4, 2019 providing an update on the Regional Organics Composting project related to backhauling, facility size, site use and timeline, be received.  
209 Carried

A. Adams/N. Anderson: THAT the correspondence dated March 26, 2019 from Mayor Leslie Baird, Village of Cumberland, providing a response to the board's request for feedback regarding the siting of a regional organics composting facility be received.  
209 Carried

**CAMPBELL RIVER HOST COMMUNITY AGREEMENT – EXTENSION**

J. Colborne/D. Arbour: THAT the report dated April 2, 2019 regarding extension of the host community agreement with the City of Campbell River for the ongoing operations of the Campbell River Waste Management Centre until the anticipated closure in 2023 be received.  
209 Carried

J. Colborne/C. Evans: THAT the Comox Strathcona Waste Management Board approve the extension of the host agreement with the City of Campbell River;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.  
210 Carried

## **COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE – TERMS OF REFERENCE**

A. Adams/B. Unger: THAT the report dated April 4, 2019 providing an overview of the Comox Strathcona Waste Management Advisory Committee and identifying Terms of Reference updates be received.  
209 Carried

The board recessed at 12:02 pm and reconvened at 12:20 pm.

## **STRATEGIC PLANNING FOLLOW UP**

A. Bissinger/D. Arbour: THAT the report dated April 3, 2019 regarding an outline and summary of the direction received at the CSWM Board Strategic Planning Session on March 1, 2019 be received.  
209 Carried

B. Unger/D. Frisch: THAT the Comox Strathcona Waste Management Board include on every second meeting agenda a resolution to appoint the Strathcona Regional District Chair as the Chair for the meeting;

AND THAT the Chair of the Strathcona Regional District be included on the agenda review for all Comox Strathcona Waste Management Board meetings.  
209 Carried

C. Evans/D. Frisch: THAT as a delegation, Comox Strathcona Waste Management staff endeavour to provide a service update to the Strathcona Regional District and Comox Valley Regional District boards twice annually.  
209 Carried

D. Frisch/D. Arbour: THAT the June 2019 Comox Strathcona Waste Management Board meeting location be changed to the Campbell River Maritime Heritage Centre to accommodate a tour of Campbell River-based service facilities in advance of the meeting.  
209 Carried

## **MANAGEMENT REPORT**

J. Colborne/B. Unger: THAT the Comox Strathcona Waste Management Board management report dated April 2019 be received.  
209 Carried

## **NEW BUSINESS:**

### **AVICC SPECIAL COMMITTEE OF SOLID WASTE – DIRECTOR REMUNERATION**

B. Unger/M. Babchuk: THAT the correspondence dated April 2, 2019 requesting board consideration of providing remuneration and expenses for attendance at meetings of the AVICC Special Committee on Solid Waste be received.  
208 Carried

M. Babchuk/D. Hillian: THAT the directors appointed to the Association of Vancouver Island Coastal

Communities Special Committee on Solid Waste Management at the November 29, 2018 board meeting be paid remuneration and expenses for meeting attendance in accordance with CVRD Bylaw No. 236 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012".

208

Carried

**ADJOURN TO IN-CAMERA:**

The board adjourned to its in-camera session at 12:42 pm.

**RISE AND REPORT:**

The board rose from its in-camera session at 12:51 pm.

**TERMINATION:**

D. Frisch/J. Colborne: THAT the meeting terminate.

208

Carried

Time: 12:51 pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_:

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Bob Wells  
Chair

Certified Correct and Recorded By:

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Jake Martens  
Manager of Legislative Services